



HALLMARK
COMPANY LIMITED

HALLMARK COMPANY LIMITED

INSTRUCTIONS IN RELATION TO PROCEDURE FOR ELECTRONIC FACILITY AND VOTING THROUGH POSTAL BALLOT

This is in continuation to Notice of Extraordinary General Meeting (“EOGM”) of Hallmark Company Limited (“the Company”) dated **Tuesday September 05, 2023**. The EOGM is scheduled for **Wednesday September 27, 2023 at 11:00 a.m.** at the registered office of the Company located at Karachi and further instructions in relation to procedure for Electronic Voting Facility and Voting through Postal Ballot are as follows:

PROCEDURE FOR ELECTRONIC VOTING FACILITY AND VOTING THROUGH POSTAL BALLOT ON SPECIAL BUSINESS

The members are hereby notified that pursuant to Companies (Postal Ballot) Regulations, 2018 amended through Notification dated December 05, 2022, issued by the Securities and Exchange Commission of Pakistan (“SECP”), wherein, SECP has directed all the listed companies to provide the right to vote through electronic voting facility and voting by post to the members on all businesses classified as special business.

Accordingly, members of Hallmark Company Limited (the “Company”) will be allowed to exercise their right to vote through electronic voting facility or voting by post for the special business in its forthcoming Extraordinary General Meeting to be held on **Wednesday September 27, 2023 at 11:00 a.m.**, in accordance with the requirements and subject to the conditions contained in the aforesaid Regulations.

Karachi
September 12, 2023


Muhammad Farhan Saeed
Company Secretary

Procedure for E – Voting:

- a) Details of the e-voting facility will be shared through an e-mail with those members of the Company who have their valid CNIC numbers, cell numbers, and e-mail addresses available in the register of members of the Company by the close of business on September 20, 2023.
- b) The web address, login details, will be communicated to members via email. The security codes will be communicated to members through SMS from web portal of F.D Share Registrar Services (Private) Limited (being the e-voting service provider).
- c) Identity of the Members intending to cast vote through e-Voting shall be authenticated through electronic signature or authentication for login.
- d) E-Voting lines will start from September 24, 2023 at 09:00 a.m. and shall close on September 26, 2023 at 5:00 p.m. Members can cast their votes any time in this period. Once the vote on a resolution is cast by a Member, he / she shall not be allowed to change it subsequently.

Procedure for Voting Through Postal Ballot:

- a) The members shall ensure that duly filled and signed ballot paper along with copy of Computerized National Identity Card (CNIC) should reach the Company Secretary through post on the Company’s registered address 4th Floor, Tower B, World Trade Center, Khayaban-e-Roomi, Block-5, Clifton, Karachi South, Sindh 75600 or email at hallmark@corporate.super.net.pk one day before the Extraordinary General Meeting on June 22, 2023, during working hours. The signature on the ballot paper shall match with the signature on CNIC

HALLMARK COMPANY LIMITED

Registered Office: 4th Floor, Tower B, World Trade Center, Khayaban-e-Roomi, Block – 5, Clifton, Karachi, Sindh 75600
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POSTAL BALLOT PAPER

or voting through post for the Special Business at the Extraordinary General Meeting to be held on Wednesday September 27, 2023 at 11:00 a.m. at Hallmark Company Limited, 4th Floor, Tower B, World Trade Center, Khayaban-e-Roomi, Block-5, Clifton, Karachi South, Sindh 75600, Phone: +92-21-38553750 Email Address: hallmark@corporate.super.net.pk Website: www.hiclpk.com

Folio / CDS Account Number	
Name of Shareholder / Proxy Holder	
Registered Address	
Number of shares Held	
CNIC/Passport No. (in case of foreigner) (copy to be attached)	
Additional information and enclosures (in case of representative of body corporate, corporation, and federal Government)	
Name of Authorized Signatory	
CNIC/Passport No. (in case of foreigner) of Authorized Signatory (copy to be attached)	

Resolution For Agenda Item No. 2

To consider and if thought fit, to pass the following resolutions as a special resolution, with or without any modification(s), addition(s) or deletion(s):

"RESOLVED THAT subject to the approval of the Securities and Exchange Commission of Pakistan under Section 12 of the Companies Act, 2017, the name of the Company be changed from "Hallmark Company Limited" to "Supernet Technologies Limited" and consequently the name be changed in the Memorandum and Articles of Association of the Company and all other formalities be completed in respect thereof."

"FURTHER RESOLVED THAT the amendments in the Memorandum and Articles of Association of the Company for the change of name of the Company, be made as set out below:

Clause 1 of the Memorandum of Association be and is hereby amended to read as follows:

"The name of the Company is Supernet Technologies Limited"

Article 2(a) of the Articles of Association be and is hereby amended to read as follows:

"The Company" means Supernet Technologies Limited"

"FURTHER RESOLVED THAT all references to "Hallmark Company Limited" be subsequently removed from the Memorandum and Articles of Association of the Company and replaced by references to "Supernet Technologies Limited".

"FURTHER RESOLVED THAT Mr. Waseem Ahmad being Chief Executive Officer / Director or Mr. Muhammad Farhan Saeed being Company Secretary of the Company be and are hereby singly authorized to take any and all actions as may be required from time to time for the purposes of the above resolution, to complete all necessary legal and corporate formalities with regard to the above resolution and to do all such acts, deeds and things as may be deemed necessary or expedient for concluding the said matters."

"FURTHER RESOLVED THAT all formalities required under the applicable laws, rules, regulations etc. may be fulfilled for the purposes of change of name of the Company."

Resolution for Agenda Item No. 3

To consider and if thought fit, to pass the following resolutions as a special resolution, with or without any modification(s), addition(s) or deletion(s):

"RESOLVED THAT the authorized share capital of the Company be and is hereby increased from PKR 10,000,000/- (Pak Rupees Ten Million) divided into 1,000,000 (One Million) Ordinary shares of PKR 10/- (Pak Rupees Ten) each to PKR 1,250,000,000/- (Pak Rupees One Billion Two Hundred and Fifty Million) divided into 125,000,000 (One Hundred and Twenty-Five Million) Ordinary shares of PKR 10 (Pak Rupees Ten) each.

"FURTHER RESOLVED THAT the following amendments be made in the Memorandum and Articles of Association of the Company to reflect the increase in the authorized share capital:

Clause V of the Memorandum of Association of the Company be and is hereby amended to read as follows:

"V. The authorized share capital of the Company is PKR 1,250,000,000/- (Pak Rupees One Billion Two Hundred and Fifty Million) divided into 125,000,000 (One Hundred and Twenty-Five Million) Ordinary shares of PKR 10/- (Pak Rupees Ten) each. The Company shall have the powers to increase, reduce or reorganize the capital of the Company and divide shares in the capital for the time being into several classes in accordance with the Companies Ordinance, 1984."

Article 5 of the Articles of Association of the Company be and is hereby amended to read as follows:

"5. The authorized share capital of the Company is PKR 1,250,000,000/- (Pak Rupees One Billion Two Hundred and Fifty Million) divided into 125,000,000 (One Hundred and Twenty-Five Million) Ordinary shares of PKR 10 (Pak Rupees Ten) each."

"FURTHER RESOLVED THAT Mr. Waseem Ahmad being Chief Executive Officer / Director or Mr. Muhammad Farhan Saeed being Company Secretary of the Company (the "Authorized Persons") be and are hereby authorized singly to do all acts, deed and things, take any or all necessary actions to complete all legal and corporate formalities and file all requisite documents with the Registrar and get approvals from Securities Exchange and Commission of Pakistan in order to effectuate and implement this resolution.

"FURTHER RESOLVED THAT all actions taken by the Authorized Persons on behalf of the Company in respect of the above matters are hereby confirmed and adopted by the Company in full."

Instructions For Poll

1. Please indicate your vote by ticking (√) the relevant box.

2. In case if both the boxes are marked as (√), you poll shall be treated as **"Rejected"**.

I/we hereby exercise my/our vote in respect of the above resolution through ballot by conveying my/our assent or dissent to the resolution by placing tick (√) mark in the appropriate box below;

Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
Resolution For Agenda Item No. 2		
Resolution For Agenda Item No. 3		

- Dully filled ballot paper should be sent to the Company Secretary of Hallmark Company Limited at 4th Floor, Tower B, World Trade Center, Khayaban-e-Roomi, Block-5, Clifton, Karachi South, Sindh 75600 or e-mail at hallmark@corporate.super.net.pk.
- Copy of CNIC/ Passport (in case of foreigner) should be enclosed with the postal ballot form.
- Ballot paper should reach the Chairman within business hours by or before **Tuesday, September 26, 2023**. Any postal Ballot received after this date, will not be considered for voting.
- Signature on ballot paper should match with signature on CNIC/ Passport. (In case of foreigner).
- Incomplete, unsigned, incorrect, defaced, torn, mutilated, over written poll paper will be rejected.
- In case of a representative of a body corporate, corporation or Federal Government, the Ballot Paper Form must be accompanied by a copy of the CNIC of an authorized person, an attested copy of Board Resolution, / Power of Attorney, / Authorization Letter etc., in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In the case of foreign body corporate etc., all documents must be attested by the Counsel General of Pakistan having jurisdiction over the member.
- Ballot Paper form has also been placed on the website of the Company at: www.hiclpk.com. Members may download the Ballot paper from the website or use an original/photocopy published in newspapers.

Date _____

Shareholder / Proxy holder Signature/Authorized Signatory
(In case of corporate entity, please affix company stamp)